Operational Services

Exhibit - Application for Fee Waiver

This application for a school fee waiver is completely independent from the District process for determining eligibility for free meals. The information must be provided for your application to be considered. Submit completed application and income verification documents to the Building Principal.

Student's Name *(please print)* School

Parent/Guardian Name *(please print)*

Address *(please print)*

1. The student named above lives in my household? ☐Yes ☐No
2. Total number of people living in my home _____
3. **Total gross annual household income** (before deductions) from all people living in my home
   $_____ (cannot be zero) Address on all documentation MUST match school records
   Income includes all:
   Compensation for services, wages, salary, commissions or fees; Net income from self-employment; Social Security; Dividends or interest on savings or bonds or income from estates or trusts; Net rental income; Public assistance or welfare payments; Unemployment compensation; Government civilian employee or military retirement, or pensions or veterans payments; Private pensions or annuities; Alimony or child support payments; Regular contributions from persons not living in the household; Net royalties; and Other cash income (including cash amounts received or withdrawn from any source including savings, investments, trust accounts and other resources).
4. My household meets the federal income guidelines for free meals (attached)? ☐Yes ☐No
   See www.isbe.net/nutrition/htmls/data.htm#income.

If you answered "No" to any of the previous questions, please indicate the reason(s) you are applying for a waiver of school fees.

Income Verification for Fee Waiver

You must present one of the following documents to verify income:

Two current pay stubs for all working members of the household , Current Disability statement showing benefits Current Social Security Income, Unemployment statement showing benefits, Current tax returns, Foster placement papers Direct Certification letter from the State of Illinois

You may be requested to provide updated income verification at any time, but no more often than once every 60 calendar days.

Supplying false information to obtain a fee waiver is a Class 4 felony (720 ILCS 5/17-6).

I attest that the statements made herein are true and correct.

Parent/Guardian *(signature)* Date

©2015 **P**olicy **R**eference **E**ducation **S**ubscription **S**ervice
Illinois Association of School Boards. All Rights Reserved.
Please review this material with your school board attorney before use.

©2015 **P**olicy **R**eference **E**ducation **S**ubscription **S**ervice
Illinois Association of School Boards. All Rights Reserved.
Please review this material with your school board attorney before use.